

GOV 1790 Section

Katherine Irajpanah

Syllabus Version: 9/13/2022

E-mail: kirajpanah@g.harvard.edu

Office Hours: T 3-5pm

Office Hours Location: CGIS K Cafe

Web: <https://scholar.harvard.edu/kirajpanah>

Section Hours: T 10:30-11:30am

Section Room: CGIS South S040

Section Overview

Section is a weekly, interactive review of course materials facilitated by a Teaching Fellow (TF). We—students and TF—work together in section to solidify course material, grapple with hard questions, and develop class community.

Expectations

What to Expect from Me

- *Section:* Each week I will use a variety of activities and discussion tools to help us review and apply course concepts. Section will be a space welcoming, respecting, and celebrating students from all backgrounds.
- *Office hours:* I will be available on Tuesdays 3-5pm at CGIS K Cafe, if you would like to discuss questions about course materials, receive additional support on assignments, learn about political science research, or talk about current events. Please reach out if you would like to schedule a meeting at a different time or via Zoom.
- *Communication:* If you have questions or concerns, I will be available by Slack message. Please allow 24 hours for a response.
- *Responsible employee:* As a TF at Harvard, I have an obligation to quickly and sensitively share any Title IX disclosures with a Title IX Coordinator.

What I Expect from You

- *Section:* Be attentive and participate in section! Note that participation is a graded component of the course.

1. Attentiveness means that you do your best to stay focused in class. To avoid distractions, the use of laptops or other technological devices is strongly discouraged, unless for academic accommodation or a specific task in section.
 2. Participation means that you do your best to contribute to the section learning environment. In this regard, you must first and foremost attend section. There are many ways to participate beyond just showing up to section: asking questions, offering comments on course material, helping answer peer questions, and thoughtfully responding to discussion prompts. If these modes of participation make you feel uncomfortable, please reach out to me so we can find alternative ways of actively participating.
- *Absences*: In the event that you cannot make section, please contact me to find a path to keep up with course material. Those with excused absences have an opportunity to make up participation points by attending office hours or through a short writing response prior to the following section. Those with unexcused absences are still strongly encouraged to attend office hours. Here is the guideline for what I consider excused and unexcused:
 - Excused: personal health, family emergency, religious holiday, course requirement, Harvard athletic requirement, Resident Dean note for other exceptional circumstances
 - Unexcused: extracurricular activities (e.g., speaking event), internship or job interviews, oversleeping
 - *Communication*: Please communicate with me through Slack if you have questions or concerns about the course/course material. At the same time, do not treat me as a personal Google—be sure to check Slack announcements and the syllabus for answers to logistical questions. Finally, a friendly reminder to keep communications courteous and professional.
 - *Academic integrity*: Honesty in your work (assignments, exams, etc.) is vital to your growth as a person and scholar. Be authentic in the work you produce. If you have concerns or questions, please consult the [Office of Academic Integrity and Student Conduct](#). When preparing writing assignments, it is always good to refresh on the rules for citations: <https://usingsources.fas.harvard.edu>.

Academic Accommodation

Students who need academic accommodations must register with the Accessible Education Office. To access accommodations, students will need to initiate a request. Information on this process is available here: <https://aeo.fas.harvard.edu/students>.